

# DERRIN FORD

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## SUMMARY OF QUALIFICATIONS

- 4 years career counseling, and preparing educational planning services to diverse student populations in pursuit of a career and/or degree.
- 3 years teaching career readiness courses along with degree satisfying courses as an adjunct at a 4 year university

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## EDUCATION

*Northern Arizona University* – Flagstaff, Arizona

Masters of Education in **Education Psychology**, emphasis **Human Relations**  
(CGPA 3.5)

2015

*Azusa Pacific University* - Azusa, California

Bachelor's Degree in **Communication Studies**, emphasis **Interpersonal & Organizational Communication**

2012

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## CAREER COACHING EXPERIENCE

**Journeous Career Coaching, Remote**

**January, 2019- Present**

*Career Coach:*

- Lead solo "Zoom" online counseling sessions interpreting values assessments to align personal and academic goals for student clients.
- Discussed topics of career interest and academic goals to developed tailored year by year plans based on students curiosities and career goals.
- Researched "Value and Skill" online training sessions to incorporate coaching methods to coach students during 1-hour coaching sessions.

**Career Center, University of California Riverside**

**October, 2015- October 2019**

*Career Counselor:*

- Lead 1,000+ individual and group counseling sessions for a variety of topics with career transitioning and interview tips.
- Arranged employer site visits with *Google, Target, Disney and Amazon* to identify careers for students. Leveraging relationships to coordinate employers to come to campus to recruit students through coffee chats and mock interview events.
- Reviewed resumes and student profiles during coaching sessions to provide job search strategies to help students identify and tailor skills for internships and full time opportunities.
- Collaborated with administrators, and serve on campus committees with departments such as Athletics, Veterans services and Humanities College to offer programs designed to create environments for students to think critically about next steps after college.

**University Career Development, Northern Arizona University**

**August, 2014-May 2015**

**Career Counselor Graduate Assistant:**

- Supported counseling team by approving work-study, internship and full-time jobs and doing regular maintenance checks on newly administered Handshake job search platform
- Tasked to create a bi-weekly report on current local labor market to gather a list of employers that we would invite to campus to recruit students.

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**CAREER TRAINING EXPERIENCE**

**Psychology Department, Azusa Pacific University**

**January, 2018- Present**

**Sports Psychology Adjunct Professor:**

- Designed curriculum to establish the topic as micro representation of larger conversations impacting the nature of Sports Psychology from multiple perspectives.
- Taught 2 semesters of general and sports psychology intentionally incorporating curriculum to teach students how material can be used for career readiness
- Mentored students outside of class for academic and career related concerns to help them find perspective for why there are pursuing a bachelor's degree

**Career Center, University of California Riverside**

**October, 2016- Present**

**First Generation Career Development Course:**

- Facilitated 20 week program structuring homework assignments to match the career development needs of the student population. Assignments consisted of informational interviewing to help encourage networking
- Managed the mentoring component of the program to ensure every student was assigned a mentor to help them with out of the class topics such as interviewing and how to identify social networking environments.

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**SOFTWARE SKILLS**

**Excel**

- Track, monitor and record data to record amount of students served in an academic year

**Microsoft Outlook**

- Keep track of counseling appointments and communicate online resources to students

**GMAIL**

- Schedule meeting and create follow up alerts to ensure proper feedback is given to each client