

Name: \_\_\_\_\_ APU ID#: \_\_\_\_\_ Fall/Spring Semester: \_\_\_\_\_

 Study Abroad Program: \_\_\_\_\_ Program Location or Institution: \_\_\_\_\_  
(i.e. "CCCU/Best Semester") (i.e. "India Studies Program")
**DIRECTIONS:**

- Payment Plan A Students: students complete the Group 1 section below using program resources & turn in form to Study Abroad.
- Payment Plan B Students: 1.) Refer to program info to fill in beginning information & sign the participant signature line, 2.) Drop off form at One Stop for remaining information & required signature. 3.) Once signed by One Stop, they will scan & email the signed form to you for your records and deliver the paper form to the CGLE/Study Abroad Office for processing.

**POLICIES:** Signing below confirms knowledge of and acceptance to the following policies & website link information...

- **FINANCIAL AID:** Student will NOT be awarded federal/state aid for more than the actual cost of the program. However, alternative loans may be an option to assist with the "other/out-of-pocket" expenses during your term abroad. Once you have estimated your program's financial needs, One Stop can assist with information regarding other financing options (i.e. additional PLUS /private school loans, etc).
- If charges change from time of estimation to time of invoice, fees will be adjusted accordingly to the student's account. Charges subject to change without notice. Although APU One Stop provides assistance with financial needs, it is the student's responsibility to research and be aware of total program cost and estimated financial aid for their study abroad program.
- Aid Policies for Group 1 vs Group 2 programs, multiple terms abroad, sequential terms and others are listed at: <http://www.apu.edu/studyabroad/financial/>
- **REFUND POLICY:** See Full Policy at: <http://www.apu.edu/studyabroad/financial/refund/> Participants are held responsible to pay all assessed charges of what is paid for if deemed non-refundable by vendors. Students are responsible for program deposit/confirmation amount and assessed charges in the event of cancellation. If APU is the host institution and cancels the entire program, fees are reimbursable.

	GROUP 1 Programs	GROUP 2 Programs
<b>Financial Category</b>	Is your study abroad program a Group 1 or a Group 2 Program? Find out at <a href="http://www.apu.edu/studyabroad/programs/">www.apu.edu/studyabroad/programs/</a> . <b>NOTE:</b> Group 2 Programs also have a Leave of Absence (LOA) Option.	
Tuition (min. 12 units allowed)	Use APU's Tuition, unless program tuition is higher.	Use the program's tuition. <i>Separate tuition from all other costs.</i>
Program Costs	Can be found at program website, brochure, or other.	Can be found at program website, brochure, or other.
Study Abroad Administrative Fee	(N/A) \$500 <b>ONLY IF</b> program tuition is higher.	\$500 for all students, in all Group 2 Programs. <b>\$500</b>
APU Health Fee/ Medical Insurance	APU Insurance = \$850 If waived then = \$0 <a href="http://www.apu.edu/healthcenter/insurance/#undergraduatestudents">http://www.apu.edu/healthcenter/insurance/#undergraduatestudents</a>	APU Insurance = \$850 If waived then = \$0 <a href="http://www.apu.edu/healthcenter/insurance/#undergraduatestudents">http://www.apu.edu/healthcenter/insurance/#undergraduatestudents</a>
Required International Insurance	International=\$100 (Domestic=\$0)	International = \$100 (Domestic = \$0)
University Service Fee (UG)	For all students, in all programs. <a href="http://www.apu.edu/admissions/undergraduate/tuition/">http://www.apu.edu/admissions/undergraduate/tuition/</a>	For all students, in all programs. <a href="http://www.apu.edu/admissions/undergraduate/tuition/">http://www.apu.edu/admissions/undergraduate/tuition/</a>
	<b>SUBTOTAL PROGRAM COST:</b>	<b>SUBTOTAL PROGRAM COST:</b>
Estimated Financial Aid	Refer to your Financial Aid Award on Student Portal. ( <i>Fed. Work Study &amp; scholarships requiring on-campus participation don't apply</i> )	Full Federal & State Aid only, NO APU institutional aid. ( <i>Federal Work Study does not apply.</i> )
	<b>TOTAL PROGRAM BALANCE:</b>	<b>TOTAL PROGRAM BALANCE:</b>

**Other Expenses:** Some programs may not include certain items in their program costs (visa processing, housing, partial/all meals, transportation, books, etc). Consult your program resources to be aware of possible expenses that you may need to pay for "out-of-pocket".

Other Expense:	
Other Expense:	

<input checked="" type="checkbox"/>	PAYMENT PLAN:						
<input checked="" type="checkbox"/> Payment Plan A	<b>Group 1 Programs: China SON (Spring only), Ecuador, GLT (if Registered in Fall/Spring), High Sierra, LA Term, &amp; South Africa</b> <ul style="list-style-type: none"> <li>▪ Payment Due Dates: Exact same as on-campus APU payment plan. (Refer to CASHNet)</li> <li>▪ Payment Processing: Pay online through apu.edu/onestop or at the APU Cashier in One Stop Office.</li> </ul>						
<input type="checkbox"/> Payment Plan B	<b>Group 1 Programs: APU Oxford &amp; All CCCU/Best Semester Programs</b> <b>Group 2 Programs: ALL</b> <ul style="list-style-type: none"> <li>▪ Payment Processing: Mailed in checks or walked in debit options through the CSA Operations Office (East Campus, Building #31) only until charges appear on your account, then you can pay through CASHNet. Pay by cash or check (payable to "APU").</li> <li>▪ Payment Due Dates:               <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;"><u>Fall Semester</u></td> <td style="text-align: center;"><u>Spring Semester</u></td> </tr> <tr> <td style="text-align: center;">June 15 = 50% of "Total Program Balance" due</td> <td style="text-align: center;">November 10 = 50% of "Total Program Balance" due</td> </tr> <tr> <td style="text-align: center;">July 31 = 50% of "Total Program Balance" due</td> <td style="text-align: center;">December 10 = 50% of "Total Program Balance" due</td> </tr> </table> </li> </ul>	<u>Fall Semester</u>	<u>Spring Semester</u>	June 15 = 50% of "Total Program Balance" due	November 10 = 50% of "Total Program Balance" due	July 31 = 50% of "Total Program Balance" due	December 10 = 50% of "Total Program Balance" due
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Participant's Signature \_\_\_\_\_

Date \_\_\_\_\_

APU ONE STOP Signature\* \_\_\_\_\_

Date \_\_\_\_\_

(\*ONLY needed for Payment Plan B Programs)