



AZUSA PACIFIC
UNIVERSITY

Dining Services for Students with Special Dietary Requests

APU Dining Services endeavors to serve safe quality food choices to all students. In cases where students make requests for specific dining plans or dining plan exemptions **based on a documented health related issue**, the following steps can be followed to ensure that students are informed of the options at APU that may accommodate their needs:

Step 1: Student contacts Disability Services at disabilityservices@apu.edu

- Student completes the Disability Services Application
- **Disability Services** refers student to the Café Bon Appétit General Manager, to determine what meal plan options would meet their dietary needs at APU.
- Student provides documentation of a disability or diagnosis from a qualified healthcare professional.

Step 2: The Café Bon Appétit General Manager will discuss options with **Disability Services**.

Step 3: **Disability Services** reviews documentation and meets with the student to finalize accommodations that are most beneficial for the student.

Step 4: Accommodation Memo is sent to Heather Snyder at the One Card Office to adjust dining plan and provide refund for difference in expense of dining plan change. Accommodation Memo is also sent to the Café Bon Appétit General Manager.

Contact Information:

Café Bon Appétit General Manager/Dining Services, diningservices@apu.edu

Heather Snyder, Director, Auxiliary Services, hsnyder@apu.edu

Accessibility and Disability Resources, disabilityservices@apu.edu