

Academic General Petition

Student Section

Name: _____ APU ID#: _____

Cell phone: (____) _____ - _____ Email _____

Have you submitted a graduation application? Yes No Are you an athlete? Yes No

Are you an international student? Yes No

Check all that apply: General Education Requirement Major/Minor Requirement Other

Major: _____

Request (please be specific): _____

Reason for request (attach supporting documents if necessary): _____

By signing and submitting this form I understand that I am responsible for all tuition and fees associated with late enrollment activity to my record and agree to the terms and conditions in the Promise to Pay policy as stated in the catalog.

Student signature: _____ Date: ____ / ____ / ____

Please submit completed form to SSC. All necessary signatures will be obtained for you. You will receive a copy of this form once a decision has been reached.

Faculty Section

Instructor: _____ Date: ____ / ____ / ____ Favorable Unfavorable

(Please attach a grade change form if petitioning for the late add of a completed course.)

Comments (required):

Program Director or Chair: _____ Date: ____ / ____ / ____ Favorable Unfavorable

Comments (required):

Dean: _____ Date: ____ / ____ / ____ Favorable Unfavorable

Comments (required):

Other: _____ Date: ____ / ____ / ____ Favorable Unfavorable

Comments (required):

SSC (Office Use Only)

Approved Denied Signed: _____ Date ____ / ____ / ____

Comments:

Logged: _____
SSC (White)

Revised 8/20/24
Department (Yellow)