

# Chicago Style Quick Reference

## What is Chicago Style?

*The Chicago Manual of Style* presents two documentation systems: the **humanities style** (notes and bibliography) and the **author-date system**. If you are supposed to use Chicago style for a paper in literature, history, or the arts, you will probably use the humanities system; if you are working on a paper for science, sociology, or psychology, you will probably use the author-date system.

## What is a bibliography or reference list?

Your bibliography (for humanities style) or reference list (for author-date) is the section at the end of your paper that gives the details about all the sources you quoted or referred to, since in-text citations don't give all the information your readers might need.

## How do I create my bibliography/reference list?

Below are some sample bibliography and reference list entries. Eventually, you will have to document a source of a type not listed here. The on-campus libraries and the Writing Center have great resources to help you document almost anything. For more information, please refer to *The Chicago Manual of Style*, 15<sup>th</sup> ed., Chicago: University of Chicago Press, 2003.

### Humanities Style Sample Bibliography Entries

#### Book with one author

Doniger, Wendy. *Splitting the Difference*. Chicago: University of Chicago Press, 1999.

#### Book with two authors

Cowlshaw, Guy, and Robin Dunbar. *Primate Conservation Biology*. Chicago: University of Chicago Press, 2000.

#### Book with multiple authors or editors

Caufield, Sueann, Sarah C. Chambers, and Laura Putnam, eds. *Honor, Status, and Law in Modern Latin America*. New York: New York University Press, 2005.

#### Book with editor or translator

Lattimore, Richmond, trans. *The Iliad of Homer*. Chicago: University of Chicago Press, 1951.

#### Journal article from online database

Wernersson, Ann-Sofie. "Aquatic Ecotoxicity Due to Oil Pollution in the Ecuadorian Amazon," *Ecosystem Health & Management* 7, no.1 (2004): 127-136. <http://search.ebscohost.com>.

#### Magazine article

Martin, Steve. "Sports-Interview Shocker." *New Yorker*, May 6, 2002.

#### Newspaper article

Niederhorn, William S. "A Scholar Recants on His 'Shakespeare' Discovery." *New York Times*, June 20, 2002, Arts section, Midwest edition.

#### Web page with author

Burgess, Guy and Heidi Burgess, "The Meaning of Civility," Conflict Research Consortium, University of Colorado, 1997. <http://www.colorado.edu/conflict/civility.htm>

### Humanities Style Sample Notes

When you quote or reference a source in your text, refer to the note with a superscript numeral like this.<sup>1</sup>

Then, at the bottom of the same page, format your notes as follows:

#### **One to three authors**

1. Guy Cowlshaw and Robin Dunbar, *Primate Conservation Biology* (Chicago: University of Chicago Press, 2000), 104-7.

#### **Four or more authors**

6. Adrien Lowery et. al., *The APU Writing Center* (Azusa: APU Press, 2005), 123.

#### **Chapter or part from a book**

5. Andrew Wiese, "'The House I Live In': Race, Class, and African American Suburban Dreams in the Postwar United States," in *The New Suburban History*, ed. Kevin M. Kruse and Thomas J. Sugrue (Chicago Press, 2006), 101-2.

#### **Journal article from online database**

2. Ann-Sofie Wernersson, "Aquatic Ecotoxicity Due to Oil Pollution in the Ecuadorian Amazon," *Ecosystem Health & Management* 7, no. 1 (2004): 130, <http://search.ebscohost.com>

#### **Newspaper article**

3. William S. Niederhorn, "A Scholar Recants on His 'Shakespeare' Discovery," *New York Times*, June 20, 2002, Arts section, Midwest edition.

#### **Successive notes from the same source**

Use the abbreviation *ibid* for the info in the first entry except the page #, if different:

1. Bruno Bettelheim, *Surviving and other Essays* (New York: Random House, Inc., 1979), 10.
2. *Ibid.*, 15.

## Formatting Your Chicago Style Paper

- No title page unless specified by professor
- Title on first page of text, all capital letters
- 12-point Times New Roman
- Double space text, single-space notes
- Block quotes (8 lines +): single space and indent 4 spaces from left
- Page number at bottom center of first page, upper right corner of subsequent pages
- Footnotes at the bottom of each page

## Formatting Your Bibliography or Reference List

- "Bibliography" or "Reference List" (no quotation marks) centered on first line
- Sources in alphabetical order by author's last name or by article/book title if no author or editor
- Last and first name of author separated by commas, last name first
- Single space each entry, double space between entries

Book titles italicized and article titles in quotation marks for humanities style, article titles not in quotation marks for author-date system.

### Author-Date System Sample Reference List Entries

#### Book with one author

Doniger, Wendy. 1999. *Splitting the difference*. Chicago: University of Chicago Press.

#### Book with two authors

Cowlshaw, Guy, and Robin Dunbar. 2000. *Primate conservation biology*. Chicago: University of Chicago Press.

#### Book with multiple authors or editors

Caufield, Sueann, Sarah C. Chambers, and Laura Putnam, eds. 2005. *Honor, status, and law in modern Latin America*. Durham, NC: Duke University Press.

#### Book with editor or translator

Lattimore, Richmond, trans. 1951. *The Iliad of Homer*. Chicago: University of Chicago Press.

#### Journal article from online database

Wernersson, Ann-Sofie. Aquatic ecotoxicity due to oil pollution in the Ecuadorian Amazon. *Ecosystem Health & Management* 7 (1) (2004): 127-136. *Academic Search Premier*, EBSCO (15 June 2006).

#### Magazine article

Martin, Steve. 2002. Sports-interview shocker. *New Yorker*, May 6.

#### Newspaper article

Niederhorn, William S. 2002. A scholar recants on his "Shakespeare" discovery. *New York Times*, June 20, Arts section, Midwest edition.

#### Web page with author

Burgess, Guy, and Heidi Burgess. The Meaning of Civility. Conflict Research Consortium, University of Colorado, 1997. <http://www.colorado.edu/conflict/civility.htm> (5 July 2006).

### Author-Date System Sample In-Text Citations

#### **One author**

(Doniger 1999, 65)

#### **Two authors**

(Cowlshaw and Dunbar 2000, 104-7)

#### **Four or more authors**

(Laumann et al. 1994, 262)

#### **Corporate author**

The American Psychiatric Association recommends (2000)....

#### **No author identified**

In the *Concise medical dictionary* (2002, 147)...

#### **Web site**

(Evanston Public Library Board of Trustees)

\*This sheet is intended to be used as a quick reference for the most common citation situations and does not contain all the information you will ever need about Chicago style. Please take advantage of the resources offered by our on-campus libraries and the writing manuals you have purchased for your classes.

\*\*Sample entries excerpted from *The Chicago Manual of Style Online* ([http://www.chicagomanualofstyle.org/tools\\_citationguide.html](http://www.chicagomanualofstyle.org/tools_citationguide.html)), Hamilton College (<http://www.hamilton.edu/library/citations/chicago.html>), and "The Hunter College Reading/Writing Center: The Documented Essay/Research Paper" (<http://rwc.hunter.cuny.edu/reading-writing/on-line/chicago.pdf>).